

PAFTA TRACKING TEST PREMIUM LIST CHECKLIST

Terry Southard has the master files for all the PAFTA premiums and entry forms on her computer as Adobe InDesign files. She will update premiums upon request and create a PDF file for proofing, then will forward the completed new premium to the Test Secretary and PAFTA web master for publication.

Fill in the following information and send to Terry with your request to update a premium:

1. Event title (for example: "Fifteenth Tracking Dog Test")
2. AKC Licensed Event number
3. Test Date
4. Closing date and time
5. Draw information:
 - a. Date and time
 - b. Location with address and phone number
6. Test Secretary information:
 - a. Name
 - b. Address
 - c. Phone number and email address (if there is one)
7. Judge information - names and addresses only
8. Chief Track Layer - name only
9. Club Officers/Board of Directors information—any changes to the members of the Board (names only except for the Club Secretary, whose address must be included)

The following information should be included ONLY if it is different than the same event from the previous year:

10. Location of event
11. Entry limit
12. Entry fee